Data Requirements for Mixes of Provision (MoP).

This document sets out the data requirements for Mixes of Provision (MoP).

* The shaded items are auto-populated fields that will not be present in the CSV template. However, you can view these fields in the webform version of your report and when you export submitted data from the Submission history.
* Click [here for guidance on using CSV files.](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/Guide-to-CSV-files.pdf)
* For any other questions please contact the TEC Customer Contact Group on 0800 601 301 or CustomerService@tec.govt.nz.

**Funds:**

[ACE in Schools 2](#_Toc164354816)

[ACE in Communities 2](#_Toc164354817)

[ACE in TEIs 3](#_Toc164354818)

[DQ3-7 and DQ7+ Universities 4](#_Toc164354819)

[DQ1-2 5](#_Toc164354820)

[DQ3-7 All Modes of Delivery 6](#_Toc164354821)

[DQ3-10 EFTS/Learners for EPICs 7](#_Toc164354822)

[DQ3-7 Qualification 8](#_Toc164354823)

[DQ7+ Delivery Classification 9](#_Toc164354824)

[DQ7+ Qualification 10](#_Toc164354825)

[Emergency Management 11](#_Toc164354826)

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[Māori and Pasifika Trades Training (MPPT) 12](#_Toc164354829)

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[TEO-led WLN 13](#_Toc164354831)

[Youth Guarantee 14](#_Toc164354832)

## ACE in Schools

These are the data specifications for the ACE in Schools mix of provision (MoP).
Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Comment** |
| Course title | Mandatory | Free text (maximum 255 characters) |
| Region of delivery | Mandatory | Refer to Reference Data |
| Priority provision (1) | Mandatory | Refer to Reference Data |
| Priority provision (2) | Mandatory | Refer to Reference Data |
| Target priority group | Mandatory | Refer to Reference Data |
| Hours per learner | Mandatory  | Enter the number of hours per learner.The number must be a decimal up to 2 decimal places. |
| Number of learners | Mandatory  | Enter the number of intended funded learners. The number must be a whole number. |
| *Total intended learner hours* | *Auto-populated*  | *Total hours = Hours per learner \* Number of learners.* |
| *Funded value* | *Auto-populated* | *Total hours \* Applicable funding rateClick* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

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## ACE in Communities

These are the data specifications for the ACE in Communities mix of provision (MoP).
Click [here for Reference Data.](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx)

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Course title | Mandatory | Free text (maximum 255 characters) |
| Region of delivery | Mandatory | Refer to Reference Data |
| Priority provision (1) | Mandatory | Refer to Reference Data |
| Priority provision (2) | Mandatory | Refer to Reference Data |
| Target priority group | Mandatory | Refer to Reference Data |
| Hours per learner | Mandatory  | Enter the number of hours per learner.The number must be a decimal up to 2 decimal places. |
| Number of learners | Mandatory  | Enter the number of intended funded learners. The number must be a whole number. |
| *Total intended learner hours* | *Auto-populated*  | *Total hours = Hours per learner \* Number of learners.* |
| Funded value | Mandatory | Enter the total value of the provision.The number must be a decimal up to 2 decimal places. |
| *Rate per learner hour* | *Auto-populated* | *Funded value / Total hours*  |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## ACE in TEIs

These are the data specifications for the ACE in TEIs mix of provision (MoP).
Click [here for Reference Data.](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx)

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Course code | Mandatory | Free text (maximum 20 characters). Please use the same course code as will be reported in the SDR actuals. |
| Course title | Mandatory | Free text (maximum 75 characters) |
| Region of delivery | Mandatory | Refer to Reference Data |
| Priority provision (1) | Mandatory | Refer to Reference Data |
| Priority provision (2) | Mandatory | Refer to Reference Data |
| Target priority group | Mandatory | Refer to Reference Data |
| Number of learners | Mandatory  | Enter the number of intended funded learners. The number must be a whole number. |
| Funded EFTS | Mandatory | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Funded value* | *Auto-populated* | *Funded EFTS \* Applicable funding rateClick* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## DQ3-7 and DQ7+ Universities

These are the data specifications for the DQ3-7 and DQ7+ Universities mix of provision (MoP).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Fund | Mandatory | Enter DQ7+ or DQ3-7 |
| Delivery classification code | Mandatory  | Enter a code from the Delivery Classification Guide  |
| *Delivery classification name* | *Auto-populated*  | *From the Delivery classification code* |
| Funding category | Mandatory  | Enter a funding category from the Delivery Classification Guide |
| Mode of delivery | Mandatory  | Enter ‘Provider-based’ or ‘Provider-based extra mural’.  |
| *Subject category* | *Auto-populated*  | *Will auto-populate based on Delivery classification code and Funding category (F1 – F6)* |
| *Funding rate* | *Auto-populated*  | *Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Year 1 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 funded value* | *Auto-populated*  | *Year 1 funded EFTS \* Funding rate* |
| Year 1 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 unfunded value* | *Auto-populated*  | *Year 1 unfunded EFTS \* Funding rate* |
| *Year 1 total EFTS* | *Auto-populated*  | *Sum of Year 1 funded EFTS and Year 1 unfunded EFTS* |
| *Year 1 total value* | *Auto-populated*  | *Year 1 total EFTS \* Funding rate* |
| Year 2 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 funded value* | *Auto-populated*  | *Year 2 funded EFTS \* Funding rate* |
| Year 2 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 unfunded value* | *Auto-populated*  | *Year 2 unfunded EFTS \* Funding rate* |
| *Year 2 total EFTS* | *Auto-populated*  | *Sum of Year 2 funded EFTS and Year 2 unfunded EFTS* |
| *Year 2 total value* | *Auto-populated*  | *Year 2 total EFTS \* Funding rate* |

## DQ1-2

These are the data specifications for the DQ1-2 – mix of provision (MoP).
Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx) (excluding TEO-specific lists of qualifications).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field type** | **Description** |
| Qualification code  | Mandatory  | Enter an approved qualification. Only qualifications approved and in STEO are valid for this field. |
| *Qualification name* | *Auto-populated*  | *From the qualification code.* |
| *NZQCF qualification Level* | *Auto-populated*  | *From the qualification code.* |
| *Qualification type* | *Auto-populated* | *The DQ1-2 funding qualification type. From the qualification code.* |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| *Rate per qualification* | *Auto-populated*  | *Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Year 1 funded EFTS | Mandatory | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 funded value* | *Auto-populated*  | *Year 1 funded EFTS \* Rate per qualification* |
| Year 1 unfunded EFTS | Mandatory | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 unfunded value* | *Auto-populated*  | *Year 1 unfunded EFTS \* Rate per qualification* |
| *Year 1 total EFTS* | *Auto-populated*  | *Sum of Year 1 funded EFTS and Year 1 unfunded EFTS* |
| *Year 1 total value* | *Auto-populated*  | *Year 1 total EFTS \* Rate per qualification* |
| Year 2 funded EFTS | Mandatory | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 funded value* | *Auto-populated*  | *Year 2 funded EFTS \* Rate per qualification* |
| Year 2 unfunded EFTS | Mandatory | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 unfunded value* | *Auto-populated*  | *Year 2 unfunded EFTS \* Rate per qualification* |
| *Year 2 total EFTS* | *Auto-populated*  | *Sum of Year 2 funded EFTS and Year 2 unfunded EFTS* |
| *Year 2 total value* | *Auto-populated*  | *Year 2 total EFTS \* Rate per qualification* |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## DQ3-7 All Modes of Delivery

These are the data specifications for the DQ3-7 All Modes of Delivery – mix of provision (MoP).
Click [here for Reference Data.](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx)

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Subject category | Mandatory  | Enter F1 – F6 subject categories |
| Mode of delivery | Mandatory  | Provider-basedProvider-based: extramuralWork-basedWork-based: pathway to workAssessment and verification(Also available in the Reference Data.) |
| Region of delivery | Mandatory  | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| *Funding rate* | *Auto-populated*  | *Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Year 1 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 funded value* | *Auto-populated*  | *Year 1 funded EFTS \* Funding rate* |
| Year 1 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 unfunded value* | *Auto-populated*  | *Year 1 unfunded EFTS \* Funding rate* |
| *Year 1 total EFTS* | *Auto-populated*  | *Sum of Year 1 funded EFTS and Year 1 unfunded EFTS* |
| *Year 1 total value* | *Auto-populated*  | *Year 1 total EFTS \* Funding rate* |
| Year 2 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 funded value* | *Auto-populated*  | *Year 2 funded EFTS \* Funding rate* |
| Year 2 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 unfunded value* | *Auto-populated*  | *Year 2 unfunded EFTS \* Funding rate* |
| *Year 2 total EFTS* | *Auto-populated*  | *Sum of Year 2 funded EFTS and Year 2 unfunded EFTS* |
| *Year 2 total value* | *Auto-populated*  | *Year 2 total EFTS \* Funding rate* |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## DQ3-10 EFTS/Learners for EPICs

These are the data specifications for the DQ3-10 EFTS/Learners for EPICs template.
There is no CSV available for this data. Refer to the Reference Data for the list of rows in this template.

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| *NZQCF qualification level* | *Auto-populated* | *Refer to Reference Data.* |
| Year 1 number of work-based learners | Mandatory | Enter the number of work-based learners plan to deliver. The number must be a whole number, greater than or equal to zero. |
| Year 1 funded EFTS | Mandatory | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| Year 1 unfunded EFTS | Mandatory | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| Year 2 number of work-based learners | Mandatory | Enter the number of work-based learners plan to deliver. The number must be a whole number, greater than or equal to zero. |
| Year 2 funded EFTS | Mandatory | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| Year 2 unfunded EFTS | Mandatory | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## DQ3-7 Qualification

These are the data specifications for the DQ3-7 Qualification – mix of provision (MoP).

Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx) (excluding TEO-specific lists of qualifications).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Qualification code | Mandatory  | Enter an approved qualification. Only qualifications approved and in STEO are valid for this field. |
| *Qualification name* | *Auto-populated*  | *From the qualification code.* |
| *NZQCF qualification Level* | *Auto-populated*  | *From the qualification code.* |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Mode of delivery | Mandatory  | Enter ‘Provider-based’ or ‘Provider-based extra mural’.  |
| Correctional facility | Mandatory | Enter Yes or No. Where a qualification is delivered both Yes and No, please submit two rows of commitments. |
| *Rate per qualification* | *Auto-populated*  | *This is the calculated average rate based on previous delivery in same or similar qualification.* |
| Year 1 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 funded value* | *Auto-populated*  | *Year 1 funded EFTS \* Rate per qualification* |
| Year 1 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 funded value* | *Auto-populated*  | *Year 1 unfunded EFTS \* Rate per qualification* |
| *Year 1 total EFTS* | *Auto-populated*  | *Sum of Year 1 funded EFTS and Year 1 unfunded EFTS* |
| *Year 1 total value* | *Auto-populated*  | *Year 1 total EFTS \* Rate per qualification* |
| Year 2 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 funded value* | *Auto-populated*  | *Year 2 funded EFTS \* Rate per qualification* |
| Year 2 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 unfunded value* | *Auto-populated*  | *Year 2 unfunded EFTS \* Rate per qualification* |
| *Year 2 total EFTS* | *Auto-populated*  | *Sum of Year 2 funded EFTS and Year 2 unfunded EFTS* |
| *Year 2 total value* | *Auto-populated*  | *Year 2 total EFTS \* Rate per qualification* |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## DQ7+ Delivery Classification

These are the data specifications for the DQ7+ Delivery Classification – mix of provision (MoP).

Click [here for Reference Data.](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx)

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Delivery classification code | Mandatory  | Enter a code from the Delivery Classification Guide  |
| *Delivery classification name* | *Auto-populated*  | *From the Delivery classification code* |
| Funding category | Mandatory  | Enter a funding category from the Delivery Classification Guide |
| *Funding rate* | *Auto-populated*  | *Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Year 1 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 funded value* | *Auto-populated*  | *Year 1 funded EFTS \* Funding rate* |
| Year 1 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 unfunded value* | *Auto-populated*  | *Year 1 unfunded EFTS \* Funding rate* |
| *Year 1 total EFTS* | *Auto-populated*  | *Sum of Year 1 funded EFTS and Year 1 unfunded EFTS* |
| *Year 1 total value* | *Auto-populated*  | *Year 1 total EFTS \* Applicable funding rate* |
| Year 2 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 funded value* | *Auto-populated*  | *Year 2 funded EFTS \* Funding rate* |
| Year 2 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 unfunded value* | *Auto-populated*  | *Year 2 unfunded EFTS \* Funding rate* |
| *Year 2 total EFTS* | *Auto-populated*  | *Sum of Year 2 funded EFTS and Year 2 unfunded EFTS* |
| *Year 2 total value* | *Auto-populated*  | *Year 2 total EFTS \* Applicable funding rate* |

## DQ7+ Qualification

These are the data specifications for the DQ7+ Qualification – mix of provision (MoP).
Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Qualification code | Mandatory  | Enter an approved qualification. Only qualifications approved and in STEO are valid for this field. |
| *Qualification name* | *Auto-populated*  | *From the qualification code.* |
| *NZQCF qualification Level* | *Auto-populated*  | *From the qualification code.* |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Correctional facility | Mandatory | Enter Yes or No. Where a qualification is delivered both Yes and No, please submit two rows of commitments. |
| *Rate per qualification* | *Auto-populated*  | *This is the calculated average rate based on previous delivery in same or similar qualification.* |
| Year 1 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 funded value* | *Auto-populated*  | *Year 1 funded EFTS \* Rate per qualification* |
| Year 1 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 1 unfunded value* | *Auto-populated*  | *Year 1 unfunded EFTS \* Rate per qualification* |
| *Year 1 total EFTS* | *Auto-populated*  | *Sum of Year 1 funded EFTS and Year 1 unfunded EFTS* |
| *Year 1 total value* | *Auto-populated*  | *Year 1 total EFTS \* Rate per qualification* |
| Year 2 funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 funded value* | *Auto-populated*  | *Year 2 funded EFTS \* Rate per qualification* |
| Year 2 unfunded EFTS | Mandatory  | Enter the number of unfunded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Year 2 unfunded value* | *Auto-populated*  | *Year 2 unfunded EFTS \* Rate per qualification* |
| *Year 2 total EFTS* | *Auto-populated*  | *Sum of Year 2 funded EFTS and Year 2 unfunded EFTS* |
| *Year 2 total value* | *Auto-populated*  | *Year 2 total EFTS \* Rate per qualification* |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## Emergency Management

These are the data specifications for the Emergency Management – mix of provision (MoP).

Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Course/Activity title | Mandatory | Free text (maximum 255 characters) |
| Primary focus | Mandatory | Refer to Reference data |
| Secondary focus | Mandatory | Refer to Reference data |
| Primary target group | Mandatory | Refer to Reference data |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Hours per learner | Mandatory | Enter the number of hours per learner.The number must be a decimal up to 2 decimal places. |
| Number of learners | Mandatory  | Enter the number of intended funded learners. The number must be a whole number. |
| *Total intended learner hours* | *Auto-populated*  | *Hours per learner \* Number of learners* |
| Funded value | Mandatory | Enter the total value of the provision.The number must be a decimal up to 2 decimal places. |
| *Funding rate* | *Auto-populated* | *Funded value / Total intended learner hours* |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## English Language Teaching

These are the data specifications for the English Language Teaching – mix of provision (MoP).
Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Number of learners | Mandatory | Enter the number of intended funded learners. The number must be a whole number. |
| Hours per learner | Mandatory | Enter the number of hours per learner.The number must be greater than or equal to zero, with no more than four decimal places. |
| *Total intended learner hours* | *Auto-populated* | *Hours per leaner \* Number of learners* |
| *Funded value* | *Auto-populated*  | *Total intended learner hours \* Applicable funding rateClick* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## Intensive Literacy & Numeracy (ILN)

These are the data specifications for the ILN – mix of provision (MoP).
Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Region of delivery  | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Number of learners | Mandatory  | Enter the number of funded learners you plan to deliver. Must be a whole number greater than or equal to zero. |
| Hours per learner | Mandatory | Enter the number of hours per learner.The number must be greater than or equal to zero, with no more than four decimal places. |
| *Total intended learner hours* | *Auto-populated* | *Hours per learner \* Number of learners* |
| *Funded value* | *Auto-populated* | *Total Intended learner hours \* Applicable funding rateClick* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## Māori and Pasifika Trades Training (MPPT)

These are the data specifications for the MPTT – mix of provision (MoP).

Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Consortium | Mandatory | Refer to Reference Data.  |
| Qualification code | Mandatory  | Enter an approved qualification. Only qualifications approved and in STEO are valid for this field. |
| *Qualification name* | *Auto-populated*  | *From the qualification code.* |
| *NZQCF qualification level* | *Auto-populated*  | *From the qualification code.* |
| *Qualification type* | *Auto-populated*  | *The DQ1-2 funding qualification type. From the qualification code.* |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Number of learners | Mandatory  | Enter the number of intended funded learners. The number must be a whole number. |
| Funded EFTS | Mandatory  | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Top-up funding rate* | *Auto-populated*  | *For L3-4 qualifications.* *Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates.*** |
| *Top-up funding* | *Auto-populated*  | *L3-4 Funded EFTS \* Top-up funding rate* |
| *Brokerage rate* | *Auto-populated*  | *Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates.*** |
| *Brokerage funding* | *Auto-populated*  | *Number of Learners \* Brokerage rate* |
| *Rate per qualification* | *Auto-populated*  | *For DQ1-2 qualifications. Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates.*** |
| *DQ1-2 funded value* | *Auto-populated*  | *DQ1-2 Funded EFTS \* Rate per qualification* |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## Search and Rescue

These are the data specifications for the Search and Rescue – mix of provision (MoP).
Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Course/Activity title | Mandatory | Free Text (maximum 200 characters) |
| Primary focus | Mandatory | Refer to Reference Data  |
| Secondary focus | Mandatory | Refer to Reference Data |
| Primary target group | Mandatory | Refer to Reference Data |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Hours per learner | Mandatory  | Enter the number of hours per learner.The number must be greater than or equal to zero, with no more than two decimal places. |
| Number of learners | Mandatory  | Enter the number of intended funded learners. The number must be a whole number. |
| *Total intended learner hours* | *Auto-populated*  | *Hours per learner \* Number of learners* |
| Funded value | Mandatory | Enter the total value of the provision.The number must be a decimal up to 2 decimal places. |
| *Funding rate* | *Auto-populated*  | *Funded value / Total intended learner hours* |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## TEO-led WLN

These are the data specifications for the TEO-led WLN – mix of provision (MoP).
Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Number of learners | Mandatory  | Enter the number of intended funded learners. The number must be a whole number. |
| Hours per learner | Mandatory | Enter the total number of hours per learner.The number must be greater than or equal to zero, with no more than four decimal places. |
| *Total intended learner hours* | *Auto-populated*  | *Hours per learner \* Number of learners* |
| *Funded value* | *Auto-populated* | *Total intended learner hours \* Applicable funding rateClick*[***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

## Youth Guarantee

These are the data specifications for the Youth Guarantee – mix of provision (MoP).
Click [here for Reference Data](https://www.tec.govt.nz/assets/Forms-templates-and-guides/Data-system-refresh/User-Guide_Data-Submission-MoP-Reference-Data.xlsx) (excluding TEO-specific lists of qualifications).

|  |  |  |
| --- | --- | --- |
| **Field name** | **Field Type** | **Description** |
| Qualification code | Mandatory | Enter an approved qualification. Only qualifications approved and in STEO are valid for this field. |
| *Qualification name* | *Auto-populated* | *From the qualification code.* |
| *NZQCF qualification level* | *Auto-populated* | *From the qualification code.* |
| *Qualification type* | *Auto-populated* | *The YG funding qualification type. From the qualification code.* |
| Region of delivery | Mandatory | Refer to Reference Data. The Region should reflect any specific agreements you have with the TEC regarding where your qualifications are delivered. |
| Funded EFTS | Mandatory | Enter the number of funded EFTS you plan to deliver. The number must be greater than or equal to zero, with no more than four decimal places. |
| *Rate per qualification* | *Auto-populated* | *Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| *Funded value* | *Auto-populated* | *Funded EFTS \* Rate per qualification. Click* [***here***](https://www.tec.govt.nz/funding/funding-and-performance/funding/funding-rates/) ***for information on funding rates*** |
| Comments | Optional  | Free text (maximum 80 characters). It does not form part of your Plan and/or MoP. |

The YG Summary Page will show the calculated amounts for the Wellbeing and pathway support subsidy and the Estimated YG Premium for L1-2 provision.