

[View this email in your browser](#)



Kia ora!

Welcome to the Fees Free Focus for July 2022.

Please encourage all those working on fees-free enrolments and reporting in your organisation to subscribe to this newsletter and receive updates, tips and the monthly reporting schedule. If you've received this, you're already subscribed.

If you would like to view the Fees Free newsletters from previous months, you can find them on the TEC website on the [Fees Free guidance page](#).

[Click to subscribe](#)

Important Updates and Changes

Transitioning provider-based learners from TTAF to Fees Free for 2023

The Targeted Training and Apprenticeship Fund will end 31 December 2022. Where a learner's provider-based course starts in 2022 and ends in 2023, the TEC will apportion fees based on the portion of the course that occurs before 31 December 2022, based on the total number of days in the course. The transition rules can be found [on the TEC website](#).

TEOs should continue to report learner enrolments and fees to us as normal, and the TEC will calculate the funding for you. Where the TTAF will not cover the full amount, the remainder is payable by the learner.

Please note that these transition rules have not yet been built into the Fees Free allocation calculations process, and therefore current allocations may not reflect the correct allocation for a learner where a learner should be partially covered by the TTAF.

Remember to check the TTAF eligibility of your qualifications

With the Targeted Training and Apprenticeship Fund coming to an end on 31 December 2022, it's important to check that you have received approval for all qualifications that you believe meet the TTAF eligibility criteria. To receive funding, you must have [submitted a request](#) to the TEC, even if the qualification is already listed on the [TTAF list of Qualifications and Programmes](#).

If you're unsure whether your organisation has received approval for a qualification, contact your Relationship Advisor or the Customer Contact Group for assistance.

Tips for Reporting Study

Many TEOs are reporting fees that are higher than the fees for their courses in STEO. Please check your All Enrolments and Costs Data Validation return that was provided to you on 30 June to identify the enrolments that are failing validation.

You may need to either:

- Update STEO to reflect the correct fees for the course, or;
- Correct the fees in your July All Enrolments and Costs return.

We will not allocate for any fees that exceed the fees approved in STEO. If you need help identifying the cause of any validation errors, please contact us for assistance.

Tips for Reporting Training

Thank you for your continued submissions of fees-free data. We have had very little feedback to provide to you in recent months as the data submitted has been error-free and accurate, which we greatly appreciate.

July Reporting Schedule

For reporting study

13 July 2022	<ul style="list-style-type: none">• July Fees Free All Enrolments and Costs template available via Workspace2
14 July 2022	<ul style="list-style-type: none">• NSN extract date for the Fees Free All Enrolments and Costs return
20 July 2022	<ul style="list-style-type: none">• July Fees Free All Enrolments and Costs return due to TEC by uploading to Workspace2

For reporting industry training

31 July 2022	<ul style="list-style-type: none">• NSN extract date for the Fees Free Programmes and Fees return
1 August 2022	<ul style="list-style-type: none">• July Fees Free Programmes and Fees template and Fees Free Schedule of Fees template available via Workspace2
4 August 2022	<ul style="list-style-type: none">• July Fees Free Programmes and Fees return and Fees Free Schedule of Fees due to TEC by uploading to Workspace2

Contact us

If you have any questions or comments about this newsletter, please contact the Customer Contact Group at customerservice@tec.govt.nz or 0800 601 301.

Reporting information not reaching the right person?

Please email the Customer Contact Group at customerservice@tec.govt.nz, if you need a staff member added, as a Fees Free data return contact, for your organisation. Please include their name, job title and email address. Your organisation can have more than one data return contact.

Set yourself fees-free

*Copyright © 2022 Tertiary Education Commission. All rights reserved.
July 2022*

Our mailing address is:
customerservice@tec.govt.nz

Want to change how you receive these emails?
Click here to [unsubscribe from this list](#).