

9 December 2021

Tēnā koe

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Clarity on extramural delivery of programmes for unvaccinated learners

We know the sector is working hard to provide the best experience for learners while we shift from Alert Levels to the COVID-19 Protection Framework (traffic lights). I'd like to acknowledge your ongoing efforts in these changing circumstances. With that in mind, we want to provide clarity on the rules regarding changes to your mode of delivery under the COVID-19 Protection Framework, as we know that this new framework may have an impact on delivery to learners who are unvaccinated.

While we expect that for vaccinated learners, you will resume teaching and learning activities face-to-face and onsite under the COVID-19 Protection Framework. We understand it may take some time to transition your provision back to face-to-face for vaccinated learners, so we will allow a grace period through to 1 January 2022 for this transition.

The following provisions will allow for extramural delivery for unvaccinated learners.

If you receive funding under the Student Achievement Component (SAC) or Youth Guarantee (YG) funds, the current funding conditions require our approval to any changes to your mode of delivery. This letter gives our approval for extramural delivery for those funds, for unvaccinated learners. For the avoidance of doubt, extramural delivery for SAC and YG includes distance and online delivery, as well as a mix of delivery modes and approaches.

Our approval is given, and any amendments to funding conditions are made, in response to COVID-19 restrictions and will stay in effect until further notice.

Funding conditions relating to extramural delivery of SAC and YG funds

We give our approval for providers who receive funding under SAC and YG funds, if required, to undertake a change to their mode of delivery so that they can deliver extramurally to unvaccinated learners. The relevant funding conditions for 2021 and 2022 are:

- SAC – Qualifications at Levels 1 and 2 on the NZQF – clause: Making changes to qualifications;
- SAC – Qualifications at Levels 3 and above on the NZQF – clause: Making changes to qualifications;
- YG – Clauses: Minimum requirements and Making changes to qualifications.

YG funding conditions restrict YG delivery to face-to-face only. In accordance with section 426(4) of the Education and Training Act 2020, we remove this condition until further notice to enable YG providers to use other modes of delivery.



Actions you need to take for SAC and YG funds

- If you do not already have approval from the relevant quality assurance agency (e.g. NZQA) for extramural delivery of your programmes or short learning packages, you will need to contact them to obtain it.
- If the change is temporary due to the COVID-19 response, you are not required to update STEO or report differently in the SDR.
- Please contact us if you are making permanent changes to your mode of delivery as the usual process still applies.

Extramural delivery of Adult and Community Education (ACE) and literacy and numeracy funds

In normal circumstances, ACE and literacy and numeracy programmes should generally be delivered face-to-face. Under the COVID-19 restrictions, however, we confirm that we do not expect those programmes to be delivered in person to unvaccinated learners. We still expect that you will deliver face-to-face learning for vaccinated learners, unless you already have specific approval from us to do so. The funds referred to include:

- ACE in Communities
- ACE in Schools
- ACE in TEIs
- Intensive Literacy and Numeracy (ILN)
- ILN – English for Speakers of Other Languages
- Workplace Literacy and Numeracy (WLN) – Employer-led
- WLN – TEO-led

Actions you need to take for ACE and literacy and numeracy funds

We do not currently require any actions from you. We will contact you if we need information about changes you have made to your delivery mode or if there are any other requirements.

Actions you need to take for all funds

- You need to maintain records and evidence of delivery as usual.
- Despite the change to delivery modes, you will still need to be able to demonstrate you are meeting the requirements of your programmes, including the delivery of learning hours where appropriate.

TEC resources for online delivery

Last year, the TEC published resources on best practice for online delivery both in New Zealand and overseas. The information is available on our [website](#).

If you wish to discuss this letter further, please contact us on 0800 601 301 or email customerservice@tec.govt.nz with the subject line '[EDUMIS] – Extramural Delivery Changes'.



We ensure New Zealand's future success.

Thank you for your continued efforts in ensuring the best possible education for learners under these new settings.

Nāku noa, nā



Gillian Dudgeon

Deputy Chief Executive, Delivery



We ensure New Zealand's future success.

